

**MINUTES OF THE ONEIDA COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE MEETING  
APRIL 19, 2006**

**MEMBERS PRESENT:** Chairperson Brian Gehrig, Clarence Puza, Jim Combs, Kevin Schlosser, Norm Dunbar, Glenn Parmeter, Todd Hansen, Norb 'Mack' McMahon, Don Knutson, Dan Kuzlik, Dick Johns, Ken Kortenhof and Dawn Robinson, Program Assistant.

**ALSO PRESENT:** Tom Emond and Carmen Goodenough from Wausau Paper.

**MEMBERS NOT PRESENT:** Michael Fraley, Denise Counter, Bob Maass, Linda Conlon and Dean Acheson.

**CALL TO ORDER**

Chairperson Gehrig called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:00 p.m. Chairperson Gehrig noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**APPROVE AGENDA/MINUTES OF PREVIOUS MEETING**

**MOTION:** To approve the Agenda and the Minutes of the January 18, 2006 Committee meeting (Schlosser/Knutson, PASSED).

**INTRODUCTIONS**

Introductions were made.

**RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER**

None.

**HAZMAT TEAM REPORT**

Puza provided the HazMat Team Report, Exhibit #1.

**DISCUSS/ACT ON REQUEST FOR INFORMATION REGARDING AREA CRANBERRY MARSHES**

The department received a request to look at hazardous materials (herbicides and fertilizers) used in cranberry marshes.

**MOTION:** To look into hazardous materials used in area cranberry marshes (Knutson/Schlosser, PASSED).

**DISCUSS/ACT ON HAZMAT MEMBERSHIP APPLICATIONS:**

Knutson recommended HazMat membership application approvals for the three candidates; Michael Wesle, Dan Bauer and Brett Buchmann.

**MOTION:** To accept HazMat membership applications from Michael Wesle, Dan Bauer and Brett Buchmann (Schlosser/Johns, PASSED).

**DISCUSS/ACT ON HAZMAT MEMBERSHIP:**

Puza recommended HazMat membership approval for Jason Wissbroecker, Dave Hapka, Traci England and Kristina England. Traci England and Kristina England would be utilized during decontamination.

**MOTION:** To place Jason Wissbroecker, Dave Hapka, Traci England and Kristina England on the HazMat Team (Knutson/Schlosser, PASSED).

**ITEMS FOR AND REPORT FROM EMERGENCY MANAGEMENT**

*Update on NEWCOM MARC/WISPERN Repeater Project:*

This is the sixteen county project, equipment has been ordered and anticipate project to be completed mid summer.

*Discuss 2006 Homeland Security Grant:*

An additional OJA Grant is available to reprogram and replace radios along with purchasing the programming software. The eight million dollar grant became available late Monday, April 17<sup>th</sup> and is due May 5, 2006 and has a 75/25 federal and local match. Grant information was sent to law enforcement departments, fire departments, first responders, Town Chairs and the Mayor, a meeting has been scheduled for Monday, April 24<sup>th</sup> and all grant information is due into the department by Friday, April 28<sup>th</sup>. All equipment/software requested would be purchased through the NEWCOM Group.

*Update on County Radio Upgrade Project:*

Met with CTA (consultants) to discuss tower locations and tower construction in the Willow area, started applying for tower permit and met with Planning & Zoning, Building & Grounds, Forestry and Land Information. Adding equipment to existing towers but need to verify if the towers can hold the equipment, trying to access space on the Spider Lake tower. Received console RFP (Request for Proposal) with mailings going out later this week.

*Discuss Mutual Aid Box Alarm System (MABAS) Legislation:*

Governor signed legislation to implement MABAS, a meeting has been scheduled for May 18<sup>th</sup> for fire disciplines to gather information about and implementation of the MABAS System. MABAS is heavily used in southern part of Wisconsin and in Illinois. Mutual-aid channels would have to be added.

*Discuss OJA School Initiative Grant Funding:*

The grant provides an assessment of schools and is offered to all school districts. Rhinelander School District expressed interest in having the assessment conducted. A contract has been signed with EPTEC Consulting (Emergency Planning, Training & Exercise Consulting) to conduct the assessment. Once the assessment has been completed, each school Emergency Response Plan will be updated. The assessment has to be completed by the end of May.

There was reference made to last year's school training. It was mentioned some Oneida County Schools would like to participate in this years OJA (Office of Justice Assistance) Train-the-Trainer class.

Eagle River has acquired grant monies to conduct a Tabletop Exercise and a Full-Scale Exercise for Oneida and Vilas County SWAT Teams. The exercises are taking place in an abandoned school scheduled for demolition.

*Discuss/Present LEPC Residential Guide to Emergency Preparedness Booklets:*

Booklets have been developed and distributed throughout Oneida County. Grant has been closed out.

*Discuss/Present Oneida County Fire Zone Atlas:*

All-Hazard Mitigation Grant monies were obtained to develop an atlas identifying fire zones in which municipal fire departments would respond to for wild land fires, etc. Each fire department, HazMat vehicle and Emergency Management Department will receive an atlas.

**UPDATE OF REGIONAL TASK FORCE 6**

Task Force 6 completed Awareness and Operational Training and the Team is currently undergoing the ROPES portion of the training before proceeding with Trench and Confined Space Rescue Training in the fall. All teams (Florence County, Medford and Merrill) will complete their training by the end of May. Funding requests are in for 2006, all equipment has been received and grant close out has been completed. Task Force 6 has fifty-six aspects, two positions deep. Hope to complete training by the end of the year. The Committee will be notified once the Team is active.

**ITEMS FOR AND REPORT FROM CORPORATION COUNSEL**

None.

**REVIEW/APPROVAL OF BILLING FOR SPILLS**

Everything billed has been paid. DNR did not receive payment from the Hazelhurst incident. It was mentioned a county could only bill EPA a total of three times for reimbursement.

**PUBLIC COMMENTS**

None.

**OTHER ITEMS FOR DISCUSSION ONLY**

The county HazMat Team contracts with four counties to provide Level B HazMat services. Due to lengthy response time, the Emergency Management Director and the HazMat Chief are revising the HazMat Team's Response Protocol to allow the first two responding HazMat members to take HazMat II to the scene to assess the situation and relate critical information back to the rest of the team. Once the remaining Team members met at the HazMat Building, HazMat I would respond to the incident. Another revision would allow one of the HazMat Team members to be a liaison to the Incident Commander or Unified Commanders to provide knowledge of HazMat operations. Once the protocol has been revised, it will be brought back to the Committee for approval. It was suggested to develop a price for that particular type of response.

**ITEMS FOR NEXT AGENDA**

None.

**SET DATE FOR NEXT MEETING**

The next meeting was scheduled for July 19, 2006 at 1:00 p.m.

**ADJOURN**

**1:47 p.m.** MOTION: To adjourn the meeting (Kortenhof/Knutson, PASSED).

---

Brian Gehrig  
Chairperson

---

Dawn Robinson  
Program Assistant